



VILLAGE OF MOUNT PROSPECT'S SUBSTANCE ABUSE POLICY AND
PROGRAM ACKNOWLEDGEMENT FORM

I hereby acknowledge that I have received the Village of Mount Prospect's Substance Abuse Policy and Program ("Program") and that I have read and fully understand its contents, that I understand I may be subjected to drug or alcohol testing pursuant to the terms of that Program. I also acknowledge that I was informed I may be disciplined for using, consuming, possessing or selling any illegal drugs, cannabis, cannabis infused products, or alcohol during working time. Further, I acknowledge that I may be asked to submit to drug and/or alcohol testing pursuant to the terms of the Program --which may include testing for off duty cannabis use if the Village has a good faith belief that I am impaired by or under the influence of cannabis during working time—as set forth in the terms of the Program.

I further understand that the Village offers voluntary and confidential referrals to substance abuse treatment programs through its Employee Assistance Program. However, an after the fact request for assistance will not excuse my violation of the Village's Substance Abuse Policy and Program and/or any other applicable rules or policies that govern my employment.

PRINT NAME: _____
Employee

SIGNED: _____
Employee

DATE: _____